

Student Name: _____

Tutor Name: _____

TUTORIAL POLICIES/CONTRACT

**Ava H. White Tutorials
578 S. Enota Dr. NE
Gainesville, GA 30501
Ph. 770-536-6898 Fax 770-536-6898**

I, _____, understand that **payment for all sessions for the entire month is due before services are received.** (Any other arrangements must be approved **before** tutoring begins). The hourly session rates are listed below. I also understand that if multiple parties pay for my child's tutoring, it is my responsibility to gather all checks and submit them to Ava H. White Tutorials.

Ava H. White Tutorials does not issue separate invoices to multiple parties. We will assess a 1.5% late fees on all balances over 15 days past due date.

Cancellation Policy

Twenty-four (24) hours advance notice of cancellation is required. If less than 24 hours notice or no notice is given for cancellation, you will be charged for the session. Only one (1) rescheduled appointment per month is allowed.

Services Available

One-on-One Tutoring:

Regular hourly rate.....	\$40/hour
Wilson Reading System & Language!	\$42/hour
All High School/College Subjects.....	\$42/hour
SAT, ACT, and other standardized test prep.....	\$42/hour
Ava White's personal rate.....	\$47/hour

Family:

2 or more from same family, **every week**.....\$38/hour, per child

Group:

2 or more in group, **every week**.....\$34/hour, per child

Educational Testing.....\$50/hour

In-School or In-Office or By Phone Consultation.....\$50/hour

These are scheduled consultations; however, clients will be charged a consultation fee for excessive, unplanned time spent communicating about a child's progress or advising the parent or guardian about a child's education. The tutoring prices include normal, reasonable communication with the parent or guardian after each session.

All returned checks are subject to a \$25.00 service charge.

I have read the statements above and agree to the terms of the policies.

Signature

Date

For your convenience we now offer credit card service. You can also elect to have your invoice e-mailed to you.

Student Name: _____

Tutor Name: _____

SUMMER TUTORIAL POLICIES/CONTRACT

Ava H. White Tutorials

578 S. Enota Dr. NE

Gainesville, GA 30501

Ph. 770-536-6898 Fax 770-536-6898

e-mail: whiteavatutor885@bellsouth.net

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Cancellation Policy

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Services Available

In-School or In-office or by Phone Consultation: \$45.00 per hour
ONE on ONE TUTORING:

Regular hourly rate	\$36.00
Wilson Reading System & Language	\$40.00
All High School/College Subjects	\$40.00
SAT,ACT, & other standardized tests prep	\$40.00
Ava White's Personal Rate	\$43.00

FAMILY:
2 or more from same family, every week \$34.00 per child

GROUP: 2 or more in group, every week \$32.00 per child

EDUCATIONAL TESTING: \$45.00 per hour
In-School or In-office or by Phone Consultation: \$45.00 per hour

THESE RATES EFFECTIVE: MAY 29, 2007 THROUGH JULY 31, 2007

All returned checks are subject to a \$25.00 service charge.

I have read the statements above and agree to the terms of the policies.

Signature

Date

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